

BYLAWS OF THE FRED ENKE GOLF CLUB

(Revised March 16, 2015)

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Article I. Organization

Section 1. Name

The name of this organization is Fred Enke Golf Club (hereafter FEGC or the Club), a club recognized by the Arizona Golf Association (hereafter the AGA) and the United States Golf Association (hereafter the USGA)

Section 2. Mission Statement

- A. To provide Club members a schedule of golf competitions in a friendly recreational environment.
- B. To establish and maintain golf handicaps for members under the provisions of the USGA.
- C. To promote the game of golf and the Fred Enke Municipal Golf Course.

Section 3. Limitation of Power

No part of the income or net earnings of the Club shall inure to the benefit of, or be distributable to, its members, board, officers or other private persons, except as described herein under payment of prizes earned during competitions. However, the Board of Directors shall be authorized and empowered to pay reasonable compensation for goods and services in connection with approved club activities.

Section 4. Dissolution

Upon dissolution of the Club, the Board of Directors shall, after paying or making provision for all of the liabilities of the club, dispose of all of its assets exclusively for the charitable benefit of those golf-related activities in Tucson, which the Board may identify.

Article II. Structure

Section 1. Place

Fred Enke Golf Club will have its headquarters at the Fred Enke Municipal golf course, Tucson, Arizona.

Section 2. Fiscal and Membership Year.

The FEGC shall maintain its fiscal year and membership year from January 1 through December 31. (Revised January 20, 2010)

Section 3. Board of Directors.

- A. Authority of Directors. The directors of the club shall have sole authority to exercise general supervision and control the business affairs, membership affairs and the competition matters of the club and shall make and adopt all necessary rules, regulations and policies as are not prohibited by these bylaws.

- B. Number of directors: The Board of Directors shall consist of at least five members. Directors shall be members of the FEGC in good standing.
- C. Director selection: The sitting Board of Directors shall solicit new directors as necessary from the members in good standing.
- D. Vacancies: Departures from the Board of Directors, which leave it at less than five members shall be filled expediently from club members in good standing. The president shall appoint these members.
- E. Removal of Directors: Directors may be removed from the board for just cause by a two-thirds vote of the entire board.
- F. Director terms: Directors shall serve two-year terms.

Section 4. Meetings.

- A. The Board of Directors shall meet each month on a date, time and location to be determined by the board. Meetings are open to all members in good standing but may be closed for an executive session.
- B. The quorum for meetings of the Board of Directors shall be a majority of the particular number of members making up each board. Fractional numbers shall be rounded up in determining the quorum.
- C. The out-going president shall chair the first meeting of each new board, including preparation of a meeting agenda, election of a new president and the ratification of new board members.
- D. The new president will then assume the gavel and oversee the election of other executive officers and the distribution of operational responsibilities among the various board members for the coming year.

Section 5. Duties of Officers and Directors

A. Executive Board Officers.

- (1) President. The president shall perform all the normal duties of the office, including:
 - (a) Preside over all meetings of the directors and the general membership.
 - (b) Prepare and implement an annual operating plan that contains a budget.
 - (c) Appoint appropriate individuals and committees as necessary to carry out club functions such as publicity and social events.
- (2) Vice President. The vice president shall, in the absence of the president, perform the duties of the president and shall assist the president in an appropriate manner.
- (3) Secretary. The secretary shall perform at least the following duties:
 - (a) Record the minutes of each meeting of the Board of Directors and Executive Committee and provide documentation at subsequent meetings.

(b) Maintain a file of the club's minutes and correspondence, which shall be transferred to subsequent secretaries.

(c) Perform the duties of the president in the absence of both the president and the vice president.

(4) Treasurer. The treasurer shall perform the normal duties associated with the office.

(a) Keep full and accurate records of the funds received and disbursed by the club. Such funds are to be kept in a bank or other financial institution approved by the Board of Directors.

(b) Accept and disburse funds into and out of the club's accounts as is necessary to meet club obligations.

(c) Prepare and present a financial report at each meeting of the board or the membership including an income and expense statement and a balance sheet.

(5) Tournament Director. The tournament director shall perform those duties necessary for the club to maintain a full schedule of events:

(a) Establish the club's tournament schedule by securing reservations in the club's name at municipal and other courses in the Tucson vicinity.

(b) Select the weekly format for club competitions.

(c) Provide weekly sign-up sheets for scheduled events.

(d) Prepare and adjust pairings and tee times as is necessary to accommodate the number of participants and tee time reservations.

(e) Post the results of weekly competitions at the Fred Enke Golf Course and maintain a permanent record of these results.

(f) Retain a current list of eligible members with current handicaps.

(g) Retain files of all Fred Enke tournament results for the preceding twelve (12) months.

(h) Determine the members eligible to participate in the Club Championship based upon criteria established by the board of directors and present the eligibility list to the board for review and approval.

(i) Secure responsible individuals to serve as weekly tournament coordinators.

B. Other Functional Director's and responsibility's.

(1) Handicap Chair. The handicap chair shall be responsible for all matters pertaining to members' handicaps.

(a) Correspond with the USGA representative in the establishment and maintenance of member handicaps, including submission of members' scores on a timely basis.

(b) Provide the most recent handicaps to the tournament director for use in weekly competitions.

(c) Issue temporary handicaps to new members and adjust members' handicaps if necessary.

(2) Membership Chair.

(a) Assure that annual membership renewal notices are sent to members no later than 30 days before the beginning of the next membership year.

(b) Maintain a complete and accurate database of member contact information and a current roster of Hole-In-One Club members.

(c) Recruitment of new members and informing them of the club rules, policies and procedures for participation.

(Revised September 13, 2007)

C. Website Manager. The Website Manager shall maintain the FEGC website.

D. Interclub Team Captain. Shall manage team/s representing FEGC in any team competition and coordinate the team/s participation in the event. (Revised September 13, 2007)

E. Social Chair. Shall manage Social Events within the budgets set by the Board of Directors.

F. Arizona Golf Association Delegate. The AGA delegate may be any appointed member of the Board of Directors. The delegate shall be the club's liaison with the AGA in all matters and shall represent the club at AGA meetings.

G. Immediate Past President.

H. Ex-Officio. The current Head Professional at Fred Enke Golf Course or his or her designee.

Article III. Club Membership

Section 1. Eligibility.

A. Membership in the FEGC shall be open to any individual aged 16 years or older who qualifies as an amateur under the terms and conditions established by the USGA. Membership shall not be denied to any person because of race, color, gender, religion or national origin.

B. Family members of current, active FEGC Members under the age of 16 years old will be considered on a case-by-case basis for Membership by the Board of Directors. Family members under 16 years old must qualify as an amateur under the terms and conditions established by the USGA. Members in this category are required to play in the same group with a parent or guardian who is a current FEGC member as specified in A above. This applies to all FEGC sponsored or organized events. (Revised February 17, 2010)

Section 2. Dues.

- A. Membership dues shall be determined by the Board of Directors and shall be sufficient to pay for securing official USGA handicaps and for club expenses as budgeted by the Board of Directors.
- B. Membership dues, once paid, shall not be subject to refund or credit against future obligations except at the discretion of the Board of Directors.

Section 3. Disciplinary Action.

The Board of Directors may take disciplinary action against a member, including suspension or expulsion for reasons including but not limited to, failure to follow the rules of competition, manipulation of handicap, failure to post all scores, slow play, repeated no-shows or conduct that casts a negative representation on the FEGC. Reasons for disciplinary action need not be limited to FEGC activities.

Section 4. Termination.

Membership shall be considered to be voluntarily terminated upon failure to pay annual dues on or before the deadline established by the Board of Directors, upon presentation of a written resignation to the Board of Directors or upon declaration of professional status.

Section 5. Penalties.

- A. Failure to pay dues. Members who fail to pay annual dues shall not be allowed to participate in club events until full payment of dues and late fees is made, regardless of the length of time that may pass.
- B. Failure to cancel in advance (no-shows) and late appearances. Members who fail to appear without appropriate notice to the tournament director after signing up for an event or who appear late for assigned tee times shall be fined as follows. Regular no-shows are subject to disciplinary action by the Board of Directors.
 - (1) Individual - \$5.00 for the first occurrence in a fiscal year and \$10.00 for each subsequent occurrence.
 - (2) Team - \$10.00 for the first occurrence in a fiscal year and \$20.00 for each subsequent occurrence.
- C. Outstanding fines. Members who have outstanding fines shall not be eligible to participate in any club events until fines have been paid.

Article IV. Club Policies

Club Policies are developed, amended and sanctioned by these Bylaws for “The Club” operational needs. Any changes to policies will be acted upon in accordance with Article V of these Bylaws.

Article V. Amendments to Bylaws

These bylaws may be amended upon a two-thirds vote of those directors attending any official meeting of the Board of Directors, provided that notice of intent to amend the bylaws shall be sent to each director via regular mail or electronic mail at least seven days before the meeting at which the intent is to be exercised.

These bylaws were duly adopted on 16 MAR 2015
Date

Secretary  Steve Tilden